

SAN MATEO



LOCAL AGENCY FORMATION COMMISSION

455 COUNTY CENTER, 2ND FLOOR • REDWOOD CITY, CA 94063-1663 • PHONE (650) 363-4224 • FAX (650) 363-4849

November 8, 2017

To: LAFCo Commissioners

From: Martha Poyatos, Executive Officer *M. Poyatos*

Subject: CALAFCO Request for Authorization for San Mateo LAFCo Executive Officer to Serve as CALAFCO Deputy Executive Officer Representing the Coastal Region for a Two-year Term

The Commission has received a request to authorize me to serve as a CALAFCO Executive Director representing the Coastal Region of CALAFCO. As noted in the attached request, CALAFCO relies primarily on volunteer board and staff members to carry out member services that include legislative advocacy and education.

CALAFCO Deputy Executive Officers typically serve two-year terms and participate in the quarterly Board of Directors meetings (two in Sacramento and two in Southern California), the Annual Conference Board Meeting, two CALAFCO staff meetings, and periodic conference calls. Staff time is estimated at approximately 60 to 80 hours per year. CALAFCO reimburses the local LAFCo an annual stipend in the amount of \$4,000 to offset their Executive Officer's travel and a portion of the staff time. This first year would be prorated based on seven months beginning in November if approved by the Commission.

I believe my participation as a member of CALAFCO staff would result in valuable knowledge and experience that would be beneficial to San Mateo LAFCo staff and I would be willing to serve if the Commission supports the appointment. Please see the attached letter from CALAFCO Executive Director Pamela Miller.

COMMISSIONERS: DON HORSLEY, CHAIR, County ▪ MIKE O'NEILL, VICE CHAIR, City ▪ JOSHUA COSGROVE, Special District ▪ ANN DRAPER, Public
RICH GARBARINO, City ▪ JOE SHERIDAN, Special District ▪ WARREN SLOCUM, County

ALTERNATES: KATI MARTIN, Special District ▪ HARVEY RARBACK, City ▪ SEPI RICHARDSON, Public ▪ DAVE PINE, County

STAFF: MARTHA POYATOS, EXECUTIVE OFFICER ▪ REBECCA ARCHER, LEGAL COUNSEL ▪ JEAN BROOK, COMMISSION CLERK

November 6, 2017

Mr. Don Horsley, Chair
San Mateo Local Agency Formation Commission
455 County Center, 2nd Floor
Redwood City, CA 94063

Dear Chair Horsley:

On behalf of the California Association of Local Agency Formation Commissions (CALAFCO), we extend our sincere thanks to San Mateo LAFCo for its continued support and participation in CALAFCO.

San Mateo LAFCo has been a regular participant in the CALAFCO annual conferences, staff workshops and CALAFCO U programs. In the past, San Mateo Commissioners have served on the CALAFCO Board of Directors and added great value to the Association.

CALAFCO relies primarily on its volunteer Board members and staff to carry out its business, and couldn't exist without the support of its members. The Association is served by one Executive Officer and three Deputy Executive Officers, representing each of the four regions. The term of office for these positions is typically two years.

CALAFCO would be greatly honored if your Executive Officer, Martha Poyatos, would serve as the CALAFCO Deputy Executive Officer representing the coastal region.

The CALAFCO Executive Director and Executive Officer will inform the CALAFCO Board of staff appointments at the Board meeting on December 8, 2017. We would appreciate receiving a response from San Mateo LAFCo by November 17, 2017. Thank you for your consideration.

Sincerely,



Pamela Miller
Executive Director, CALAFCO



Stephen Lucas
Executive Officer, CALAFCO