

**Juvenile Justice and Delinquency Prevention Commission
San Mateo County, California**

Adult Facility Inspection Report

Please respond to sections that apply to the facility you are inspecting.
Type or print clearly.

Facility Name: San Mateo Police Dept Date of Inspection: 08/22/2013
Address: 200 Franklin Parkway, San Mateo Date of Last Inspection: 09/27/2011
Contact Person: Betsy Sievert
Phone Number: (650) 522-7628
Commission Inspection Team: Al Serrato, Irv Rollins
Presiding Juvenile Court Judge: Susan Etezadi

Observations, Concerns, and Recommendations

Detention Log of Minors: Yes No

Are detention logs periodically forwarded to the California Division of Juvenile Justice? Yes No

Comments: on a monthly basis

Fire Inspection Report: Yes No Date: 05/21/2013

Any recommendations/concerns from last inspection? Yes No

Have these been implemented?: _____

Health Department Report: Yes No Date: 12/05/2012

Any recommendations/concerns from last inspection? Yes No

Have these been implemented?: _____

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General Information

Number of minors held in detention during inspective review period:

Secured 1 Non-Secured 132

Are minors given an orientation prior to being detained?: Yes No Comments: _____

How often are minors in custody supervised?: Usually continuously but every 30 minutes is the minimum.

Is there constant auditory access to staff at all times?: Yes No Comments: _____

Is there any contact with adult inmates?: Yes No Comments: The juvenile interview room is not located near the adult lock up.

Are males and females kept in the same room/area?: Yes No Comments: _____

Males and females are kept in separate areas if arrested together.

Are drinks (water) and snacks available, if requested?: Yes No Comments: _____

Is there access to toilets and washing facilities?: Yes No Comments: _____

Are there provisions available for clothing, blankets, etc.?: Yes No Comments: _____

Blankets and jail-type clothing are available.

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List the names, dates, intake and release times, and circumstances for all minors held for longer than six hours. (Attach any additional documents if necessary.): _____

There were no inmates held longer than six hours.

Secured Detention

Are minors in secured detention informed of the following?:

- The purpose/reason for being placed in secured detention: Yes No
- The length of time the secure detention is expected to last: Yes No
- Informed of the six-hour limit of being held in secured detention: Yes No

What is the purpose/reasons a minor would be placed in secured detention?: _____
SMPD does not use secure detention except in unusual circumstances for juveniles over 14 where safety concerns exist. Juveniles are transported to Hillcrest.

Have any minors been held in secured detention for more than six hours?: Yes No

What is the proximity of the secured detention area to adult inmates?: _____
Different part/floor of the building

If cuffing rail is used:

Who approves the use of a cuffing rail? (e.g. Watch Commander): _____
N/A

How constant is the supervision of the minor(s)?: _____

What time limit is used when using cuffing rails? (30min. limit): _____

Does the detention log note the use of cuffing rails?: Yes No

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Comments

General comments or concerns that should be noted that haven't already been addressed?: 1) There
were two instances of inadvertent secure custody when juveniles were briefly kept in an interview room
which locked automatically upon being closed. This has been remedied as the rooms are no longer
to be used for juvenile interviews. 2) One log entry (name) was whited-out and written over, but this is
no longer an issue. Logs are now computerized and any changes must be made by an administrator and logged.

Signature of Commissioner(s) preparing this report:

/s/ Al Serrato Date: 08/22/2013
/s/ Irv Rollins Date: 08/22/2013