

**PROBATION DEPARTMENT  
COUNTY OF SAN MATEO**



**Michael Callagy, County Executive Officer  
Adam Ely, Deputy Executive Officer  
Judge Susan Etezadi, San Mateo Superior Court**

**Members**

**John T Keene**  
Chief Probation Officer

**Noelia Corzo**  
Board of Supervisors

**Rebecca Baum**  
District Attorney's Office

**Ziomara Ochoa**  
Behavioral Health  
and Recovery Services

**John Fong**  
Human Services Agency

**Ron Rayes**  
Private Defender's Office

**David Norris**  
Chief, Menlo Park  
Police Department

**Matthew Fox**  
Sheriff's Office

**Kris Shouse**  
County Office of  
Education

**Susan Manheimer**  
Community at-large

**Jane Smithson**  
Community at-large

**Nick Jasso**  
Youth Voice

**Johanna Rasmussen**  
Juvenile Justice and  
Delinquency Prevention  
Commission

**Community Based  
Organization Members:**

**Jessica Sanchez-Martinez**  
StarVista

**Margaret Hitchcock**  
Y.M.C.A.

**Melissa Poling**  
Fresh Lifelines for Youth

**\*\*\*IN-PERSON WITH REMOTE PUBLIC PARTICIPATION AVAILABLE\*\*\***  
*For remote instruction, please refer to the end of the agenda.*

**Juvenile Justice Coordinating Council (JJCC) Meeting**

Thursday, August 22, 2024  
12:00 - 2:00 pm  
222 Paul Scannell Drive, San Mateo  
Chief's Conference Room

**MEETING AGENDA**

<b>I. CALL TO ORDER</b>	Chief John T. Keene
<b>II. PUBLIC COMMENTS</b>	Chief John T. Keene
<b>III. ROLL CALL</b>	Chief John T. Keene
<b>IV. UNFINISHED BUSINESS</b> a. Approval of Minutes – February 22, 2024	All
<b>V. NEW BUSINESS</b> a. School District Superintendents Welcome b. Comments and Updates c. Budget Update - None	Chief John T. Keene Hong Liu
<b>VI. ADJOURNMENT</b>	Chief John T. Keene

**2024 JJCC MEETING SCHEDULE**

- Thursday, February 22, 2024
- Thursday, May 23, 2024 (no meeting held)
- Thursday, August 22, 2024
- Wednesday, November 20, 2024

**MEETINGS ARE ACCESSIBLE TO PEOPLE WITH DISABILITIES.**

Individuals who need special assistance or a disability-related modification or accommodation (including auxiliary aids or services) to participate in this meeting, or who have a disability and wish to request an alternative format for the agenda, meeting notice, agenda packet or other writings that may be distributed at the meeting, should contact Yanitxa Albino at least 72 hours before the meeting at 650-400-3151 or [yalbino@smcgov.org](mailto:yalbino@smcgov.org). Notification in advance of the meeting will enable the county to make reasonable arrangements to ensure accessibility to this meeting and the materials related to it. Attendees to this meeting are reminded that other attendees may be sensitive to various chemical-based products.

**If you wish to speak to the Committee, please fill out a speaker's slip.** If you have anything that you wish distributed to the Committee and included in the official record, please send an email before the meeting to [yalbino@smcgov.org](mailto:yalbino@smcgov.org) or hand it to Yanitxa Albino, who will distribute the information to the committee members.



### Public Participation Instructions

In 2024, the Juvenile Justice Coordinating Council (JJCC) meetings which are held in-person will also be accessible to the public by videoconference or phone.

**Join In Person Location:** 222 Paul Scannell Drive, San Mateo, CA 94402  
Chief's Conference Room

### Join Zoom Meeting:

<https://smcgov.zoom.us/j/97016516917?pwd=czFLOXdrSEhZTXBzd0dsZGdiRkt6UT09>

Meeting ID: 970 1651 6917 Passcode: 950044

**OR**

Telephone: Mobile 669-900-6833, Meeting ID: 97016516917#

### Instructions for Public Comment During Videoconference Meetings

If you wish to speak to the Commission during public comment, you may raise your hand using Zoom with the Reactions button at the bottom of your screen or indicate that you would like to speak if you are attending in person.

During videoconference meetings of the JJCC, members of the public may address the JJCC as follows:

### Written Comments:

Written public comments may be emailed in advance of the meeting. Please read the following instructions carefully:

1. Your written comment should be emailed to [yalbino@smcgov.org](mailto:yalbino@smcgov.org).
2. Your e-mail should include the specific agenda item on which you are commenting or note that your comment concerns an item that is not on the agenda.
3. Members of the public are limited to one comment per agenda item.
4. The length of the emailed comment should be commensurate with the two minutes customarily allowed for verbal comments, which is approximately 250-300 words.
5. If your emailed comment is received at least 24 hours prior to the meeting, it will be provided to the JJCC members and made publicly available on the JJCC website along with the agenda. We cannot guarantee that emails received less than 24-hours before the meeting will be read during the meeting, but such emails will still be included in the administrative record of the meeting.

### Spoken Comments:

Spoken public comments will be accepted during the meeting through Zoom via videoconference or telephone. Please read the following instructions carefully:

1. The JJCC meeting may be accessed through Zoom online or via telephone.
2. You may download the Zoom client or connect to the meeting using an internet browser. If using your browser, make sure you are using a current, up-to-date browser: Chrome 30+, Firefox 27+, Microsoft Edge 12+, Safari 7+. Certain functionality may be disabled in older browsers including Internet Explorer.
3. You will be asked to enter an email address and name. We request that you identify yourself by name as this will be visible online and will be used to notify you that it is your turn to speak.
4. When called, please limit your remarks to the time limit allotted.

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**Ben Marks**  
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**Margaret Hitchcock**  
Y.M.C.A.

**Kate Hiester**  
Fresh Lifelines for Youth

**Juvenile Justice Coordinating Council (JJCC) Meeting**

Thursday, February 22, 2024  
12:00 p.m.- 2:00 p.m.  
222 Paul Scannell Drive, San Mateo  
Chief's Conference Room

**MINUTES**

**Present Members:**

Chief John Keene  
Supervisor Noelia Corzo  
Rebecca Baum  
Ron Rayes  
Ziomara Ochoa  
John Fong  
Ben Marks  
Margaret Hitchcock  
Susan Manheimer  
Chief David Norris  
Judge Susan Etezadi  
Kris Shouse  
Adam Ely  
Kate Hiester

**Absent Members:**

Michael Callagy  
Nick Jasso  
Captain Matthew Fox

**Online Members:**

Jane Smithson

**Other Attendees:**

Angel Carrion, Director Success Centers; Hope Levin, Alameda County; Regina Moreno, BHRS; Nancy Goodman, In Our Care; Jacki Rigoni, Board of Supervisors; Kim Gillette, ASR  
Probation: Melissa Larrarte, Noelle Vergara, Nora Cullen, Michelle Kozul, Sanam Aram, Tony Burchyns, Yanitxa Albino

**Online Attendees:**

Kassa Belay, FLY; Becca Kieler, In Our Care; Melissa Wilson; Jonathan H; Beth Von Emster; Angel Morales; Sharon Cho;  
Probation: Jehan Clark, Monica Vargas

**I. CALL TO ORDER**

The meeting was called to order at 12:03 p.m.

**II. PUBLIC COMMENT**

Nancy Goodman – In Our Care Organization

**III. ROLL CALL**

**IV. UNFINISHED BUSINESS**

**A. Approval of Minutes from November 30, 2023**

The JJCC Minutes from November 30, 2023 were approved.



**M:** Kris Shouse/ **S:** Adam Ely  
**Abstentions:** John Fong & Susan Manheimer

## V. NEW BUSINESS

### A. Demographic Data

Chief Keene shared the Q2 FY23-24 San Mateo County Juvenile Services and Institutions Dashboard.

- Our diversion caseload numbers are increasing. We are continuing to partner with schools and police partners to place more youth on diversion and prevent entry into the juvenile justice system.

### B. Comments & Updates

- The community partners here today have their own programs, and we work closely to offer diversion opportunities that prevent young people from entering the system. We believe that if we can divert young people from the system, even from Probations Diversion program, they have a much better chance of not being a part of the criminal justice system.

### C. Budget Update

- Chief Keene reported that there are no budget updates. In terms of money, there are conversations in the legislative cycle around redirecting some funds to other venues. Chief Keene will share all the information with the group in the coming months.

### D. Convene DJJ Realignment Subcommittee

DJJ adjourn at 1:31 p.m.

JJCC reconvene at 1:31 p.m.

### E. ADJOURNMENT

Chief Keene mentioned the upcoming meeting will be May 23<sup>rd</sup>, August 22<sup>nd</sup> and November 20<sup>th</sup>.

The JJCC meeting was adjourned at 1:32 p.m.