



**Juvenile Justice Commission  
Delinquency Prevention Commission**

**Joint Meeting**

**JULY 30, 2024 - 5:15 p.m.**

Location and public participation instructions can be found on page 3

**AGENDA**

Public comment will be accommodated under Item II for items not on the agenda. The Commission requests that members of the public, who wish to comment on items on the agenda, submit a request to the Chair prior to the start of the meeting or raise their hand to speak, so that they may be recognized at the appropriate time.

**I. Preliminary Business**

- a. Call to Order
- b. Translation Services for JJDPC meetings
- c. Swearing in of Kenneth Williams
- d. Roll Call and Establish Quorum

**II. Oral Communications - Public Comment**

This item provides an opportunity for public comment on items not on agenda (Time limit – three (3) minutes per person. There will be opportunity for public comment on agenda items as they are considered.

**III. Meeting Agenda and Minutes**

- a. Action to Set Agenda
- b. Approval of the June 25, 2024 Meeting Minutes

**IV. Presentation: San Mateo County Sheriff's Department  
Ryan Monaghan, Assistant Sheriff**

- a. San Mateo County Gang Task Force - Juvenile Gangs
- b. San Mateo County Narcotics Task Force - Juvenile Trends

**V. Updates From System Partners**

- a. Private Defender Program – Ron Rayes
- b. Probation Department – Sanam Aram & Nora Cullen
- c. Behavioral Health & Recovery Services – Ornit Shoham
- d. County Office of Education – Sarah Notch
- e. Children & Family Services – John Fong

Hon. Susan Etezadi  
Presiding Judge  
Juvenile Court

David Canepa  
Board of Supervisors  
District 5

Judith Holiber  
Deputy County Counsel

**Commissioners**

Johanna Rasmussen  
Chair

Karin Huber-Levy  
Vice Chair  
Administration

Ruchi Mangtani  
Vice Chair  
Membership

Jennifer Blanco

Paul Bocanegra

Whitney Genevro

Eugene Jackson

Ameya Nori

Sathvik Nori

Susan Swope

Tiffany Uhila-Hautau



**Juvenile Justice Commission  
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- VI.** Vote to formally recommend the following programming to Secure Track eligible youth in San Mateo County
- a. Pine Grove Youth Conservation Camp Program
  - b. Continuity Consulting - Mindfulness Based Substance Abuse Training
  - c. LiUNA -Laborers International Union of North America Apprenticeship Preparedness Program

**VII. 2024 Inspection Team Updates**

- a. Camp Kemp: Commissioner Johanna Rasmussen
- b. Canyon Oaks: Commissioner Sathvik Nori
- c. Elysian: Commissioner Johanna Rasmussen
- d. Juvenile Hall: Commissioner Johanna Rasmussen
- e. Police Holding Facilities: Commissioner Rasmussen
- f. Education: Commissioner Ameya Nori

**VIII. Project Updates**

- a. Countywide Educational Summit - Commissioner Blanco
- b. Foster Care: Commissioner Genevro
- c. Substance Abuse Treatment-Commissioner Rasmussen

**IX. Matters of Commission Interest**

**X. Adjournment of Joint Meeting**



**Juvenile Justice Commission  
Delinquency Prevention Commission**

**Joint Meeting  
July 30, 2024 - 5:15 p.m.  
Public Participation Instructions**

**Hon. Susan Etezadi  
Presiding Judge  
Juvenile Court**

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**Eugene Jackson**

**Ameya Nori**

**Sathvik Nori**

**Susan Swope**

**Tiffany Uhila-Hautau**

**Join In Person**

Meeting Location

The College of San Mateo

1700 W. Hillsdale Boulevard, San Mateo, CA 94402

College Heights Conference Room

Building 10 4th Floor, Room 468

Free parking is available near the entrance to Building 10.

[Campus Map](#)

**Join Zoom Meeting**

Please click the link below to join the webinar:

[:https://smcgov.zoom.us/j/88074562931](https://smcgov.zoom.us/j/88074562931)

Webinar ID: 880 7456 2931

**Spanish Translation services are available via Zoom videoconference**

If you wish to speak to the Commission during public comment, you may raise your hand using Zoom with the Reactions button at the bottom of your screen, or indicate that you would like to speak if you are attending in person. If you have any materials that you wish distributed to the Commission and included in the official record, please send them via email to [sanmateojjdpc@gmail.com](mailto:sanmateojjdpc@gmail.com), prior to the meeting and attach the materials.

**Next Meeting**

**Tuesday, August 27, 2024 at 5:15 p.m.**

**Monthly meetings are held in the same location each month**

Meetings are accessible to people with disabilities. individuals who need special assistance or a disability-related modification or accommodation (including auxiliary aids or services) to participate in this meeting, or who have a disability and wish to request an alternative format for the agenda, meeting notice, agenda packet or other writings that may be distributed at the meeting, should contact Connie Juarez-Diroll [cjuarez-diroll@smcgov.org](mailto:cjuarez-diroll@smcgov.org) at least 72 hours in advance of the meeting to enable the county to make reasonable arrangements to ensure accessibility to this meeting and the materials related to it. attendees to this meeting are reminded that other attendees.



**Juvenile Justice &  
Delinquency Prevention Commission**

**Joint Meeting Minutes  
June 25, 2024**

**I. Preliminary Business**

- a. Call to Order: Chair Johanna Rasmussen called the meeting to order at 5:15 p.m.
- b. Sukhmani Purewal, Clerk, gave Instructions for Spanish translation services.
- c. Judge Cho administered the oath of office and confidentiality to Paul Bocanegra for his second term on the Commission.
- d. **Commissioners Present:** Chair Johanna Rasmussen, Vice Chair Administration Karin Huber-Levy, Ruchi Mangtani, Jennifer Blanco, Paul Bocanegra, Eugene Jackson, Wesley Liu, Ameya Nori, Susan Swope, and Tiffany Uhila-Hautau. Commissioners Whitney Geneviro and Sathvik Nori invoked AB2447 and participated in the meeting remotely via Zoom.

**Commissioners Absent:** Steve Grieb

**Staff Present:** Sukhmani S. Purewal, Assistant Clerk of the Board of Supervisors

**Juvenile Court:** The Honorable Sharon Cho

**Stakeholders Present:** Sanam Aram, Assistant Deputy Chief Probation Officer-Institutions; Nora Cullen, Assistant Deputy Chief Probation- Juvenile Services; Nadia Hahn, Deputy District Attorney-Juvenile Division; Ron Reyes, Managing Attorney-Juvenile Private Defender Program; Sarah Notch, County Office of Education; Ornit Shoham, Supervising Mental Health Clinician, BHRS.

- e. Chair Rasmussen announced the resignation of Commissioner Liu as he prepares to leave the area for college.
- f. **M:** Commissioner Mangtani, Vice Chair Membership, for the membership committee, that the JJDPC recommend Shakeel Ali be appointed to the JJDPC. Approved unanimously.

**II. Oral Communications:** Mr. Ali thanked Commissioners Rasmussen, Blanco, and Bocanegra for their encouragement.

**III. Meeting Agenda and Minutes**

- a. **M:** Swope, **S:** Liu to approve the agenda as distributed. Passed unanimously.



**Juvenile Justice &  
Delinquency Prevention Commission**

**Joint Meeting Minutes  
June 25, 2024**

- b. **M:** Swope, **S:** A. Nori to approve the Meeting Minutes for April 30, 2024, as corrected by noting that the Juvenile Court was represented by Judge Susan Etezadi at the May meeting.

**IV. Presentation by Leonard Gonzales, Executive Director of LiUNA – Laborers International Union of North America**

Mr. Gonzales described the Apprenticeship Preparedness Program sponsored by LiUNA. It started in 2004 and covers all of California. They use a curriculum developed by the National Building Trades. The program was offered at the California Department of Juvenile Justice (DJJ/CYA) until its closure on June 30, 2024. The adult program started in 2006 and is currently offered at Folsom Prison, Chowchilla Women’s Facility, Solano County Sheriff’s Department, Santa Rita County Jail in Alameda County, and at Santa Clara County’s James Ranch. Mr. Gonzales showed two videos that can be accessed at:

- o 1<sup>st</sup> Video: <https://youtu.be/MmfiaP9Vv-w?si=nhQZ-0MRUXUq7Dk0>
- o 2<sup>nd</sup> Video: [https://drive.google.com/file/d/1uQQ4iNCWr\\_ewLu1ayA3oxKwVt\\_tSxRbB/view?usp=share\\_link](https://drive.google.com/file/d/1uQQ4iNCWr_ewLu1ayA3oxKwVt_tSxRbB/view?usp=share_link)

The cost of the program is \$5500 for a 40-hour course with from 8 to 25 person-cohort. The course is customized based on need. Those who complete the pre-apprentice course, are eligible to test for the apprentice program when they are 18-years old, or older.

**ACTION:** Johanna to schedule a meeting with Chief Keene and a representative from Superintendent Canepa’s office to explore the possibility of offering the program at YSC..

**Public Comment:** Becca Kieler, Antonio Lopez, Carter Pohl, John Aming, and Bill Newell all spoke in support of bringing the LiUNA program to the Youth Services Center.

**V. Presentation by Tamar Alexander, Attorney with the Youth Law Center, on “Elevating the Voting Rights of Youth”**

Anyone 18 years old or older, who is a U.S. citizen and a California resident, and is not serving a state or Federal prison term for an adult felony is entitled to vote.

Code 2105.7 of the Election Code requires probation departments to identify persons eligible to vote and provide them with a registration application, help them register, and submit the form. Voting in a secure facility is complex, especially since the youth are likely voting for the first time.



**Juvenile Justice &  
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**Joint Meeting Minutes  
June 25, 2024**

The Youth Law Center recommends the following:

1. Develop written policies and clear steps to ensure implementation.
2. Partner with community organizations and credible messengers for voter outreach and education.
3. Partner with the County Elections Office and Registrar.
4. Implement measures to ensure voter privacy.
5. Provide youth-specific voting information and materials.

Chief Keene shared that he has spoken with Youth Law Center. His practice has been to ID 18-year-olds in custody and encourage them to vote. Probation has a good relationship with the County Registrar. He agrees that credible messengers from outside the Probation Department should be used in these efforts.

**ACTION:** Commissioner Huber-Levy will work with Probation to carry out YLC's recommendations. She noted the organizations that are ready to help as credible messengers.

**Public Comment:** Alicia Andrade Ligia Zuniga of the San Mateo Union High School District Board of Trustees said that they are working on getting their students to register and vote. Diane Leeds pointed out that 16- and 17-year-olds can pre-register to vote and start voter education.

**VI. Updates from System Partners**

- a. **Private Defender**—Ron Reyes reported 30 new cases assigned. Of these, 19 were out-of-custody arraignments, 10 were admitted to YSC of which 7 were alleged 707(b) offenses. There were 2 sealing requests and 24 calls on the Miranda hot line.
- b. **Probation**—Nora Cullen reported 29 youth are in custody at the Juvenile Hall, 28 males and 1 female. The racial breakdown of the 22 youth are: 22 Hispanic, 4 African American, 2 Pacific Islander, and 1 Asian. There are 2 are youths detained from Out-of-County, 1 from Santa Clara and 1 from San Francisco. There are 184 youth on supervision, 19 youths on EMT, and 177 youths on diversion.

The Asian-Pacific Islander Festival was cancelled due to lack of interest and youth participation.

- c. **Behavioral Sciences and Recovery Services**- No report



**Juvenile Justice &  
Delinquency Prevention Commission**

**Joint Meeting Minutes  
June 25, 2024**

- d. **County Office of Education**—Sara Notch reported that Hillcrest is now in summer session. They have new administrators: Jesus Jimenez, Director of School Programs, Laura Juarez Codicetti, Coordinator of School Programs, and Maria Ramos, Principal of Court & Community Schools.

**ACTION:** Ms Notch will get us the calendar for the next school year and the date of the LCAP presentation.

- e. **HSA: Children and Family Services**—Did not attend meeting,

**M:** Chair Rasmussen, **S:** Commissioner Swope to defer Items VII to IX to the July meeting as we are already past 7:15. Passed unanimously

**VII. 2024 Inspection Update – deferred to July meeting.**

**VIII. Project Updates: -- deferred to July meeting**

**IX. Announcements**

- Commissioner Rasmussen reported that Elaine Horsley, the wife of our late County Supervisor and former Sheriff, donated all of Don's suits and dress shoes to the Juvenile Court Clothing Program.
- The JJDPC annual retreat is scheduled for August 10, 2024, from 10-4. Location TBA
- Commissioner Mangtani received a two-thousand-dollar donation from an Angel Investor to assist youth in gaining employment upon their release from juvenile hall.
- Commissioner Swope reported that she and Commissioners Liu and Jackson attended the Hillcrest High School graduation on May 29, 2024, which was very well done.
- Commissioner Rasmussen announced that Commissioner Grieb has resigned effective immediately.

**X. Chair Rasmussen adjourned the meeting at 7:33 pm.**



**Juvenile Justice &  
Delinquency Prevention Commission**  
*Delinquency Prevention Summit*  
October 2024

Co-Leads: Commissioners Blanco & Swope

Short Description and Goals Briefly summarize the project, the problem it is trying to solve, and state its goals.

The Delinquency Prevention Summit aims to address the rising concerns of juvenile delinquency within our community by fostering collaboration between key stakeholders, including community-based organizations (CBOs), government agencies, educators, and law enforcement. The primary goal is to develop and implement strategies that effectively prevent juvenile delinquency by addressing underlying issues such as chronic absenteeism, violence, and lack of a sense of belonging. The summit will focus on promoting restorative justice, cultural responsiveness, and mentorship programs to create a supportive environment for at-risk youth.

Deliverables and Project End Date What will be the end product of the project and by when do you plan to deliver it?

The end product of the project will be a comprehensive Delinquency Prevention Action Plan, developed in collaboration with all stakeholders, and a successful summit event that brings together experts and community leaders to discuss and strategize on delinquency prevention. The Action Plan and the summit outcomes will be documented and shared with the Commission and other relevant bodies by December 2024.

Steps Required - What are some of the actions you expect to take to get there, and by when?

1. Planning and Coordination (July 2024)

- Form a planning committee with representatives from key partners.
- Identify and secure a venue for the summit.
- Develop a detailed agenda and identify speakers/panelists.

2. Stakeholder Engagement (July- August 2024)

- Reach out to potential partners and collaborators.
- Conduct preliminary meetings to gather input and support.
- Create promotional materials and begin outreach efforts.

3. Summit Preparation (August - September 2024)

- Finalize the summit program and logistics.
- Confirm attendance and participation of key stakeholders.
- Prepare materials and resources for the summit.





**Juvenile Justice &  
Delinquency Prevention Commission**  
*Delinquency Prevention Summit*  
October 2024

4. Delinquency Prevention Summit (October 2024)

- Host the summit with sessions on chronic absenteeism, restorative justice, cultural responsiveness, mentorship, and violence prevention.
- Facilitate workshops and discussions to gather insights and develop the Action Plan.

5. Post-Summit Activities (November - December 2024)

- Compile and analyze the outcomes of the summit.
- Develop the Delinquency Prevention Action Plan based on summit discussions.
- Present the Action Plan to the Commission and other relevant bodies.

Expected Milestones

*When would you like to update the Commission along the way, and on what?*

- May 2024: Initial planning meeting with the planning committee.
- July 2024: Stakeholder engagement and preliminary meetings completed.
- September 2024: Summit program finalized and logistics confirmed.
- October 2024: Successful execution of the Delinquency Prevention Summit.
- December 2024: Presentation of the Delinquency Prevention Action Plan to the Commission.

Partners - What CBOs and/or government agencies do you expect to work closely with?

SMCOE, Charles Hansen - Peninsula Family Service, Shakeel Ali - ASK Academy, National Youth Center for Law, Peninsula Conflict Resolution Center, all school districts, middle and high school students

Topics may include:

- |                                           |                       |
|-------------------------------------------|-----------------------|
| • Cultural Competence/Responsiveness      | • Violence Prevention |
| • Restorative Justice Chronic Absenteeism | • Peace Building      |
| • Conflict Resolution                     | • Ethnic Studies      |
| • Diversion Programs                      | • Mentorship          |
| • Sense of Belonging                      | • PBIS                |
| • Restorative Justice                     | • Mental Health       |



**Juvenile Justice and Delinquency Prevention Commission  
2024 Facility Inspection Dates**

<b>Facility Inspection Dates</b>				
<b>Facility</b>	<b>Dates</b>	<b>Time</b>	<b>Team</b>	<b>Contact Person</b>
Juvenile Hall	August 13th <sup>1</sup>	9:30	<b>Rasmussen</b> Ameya Nori Susan Swope Tiffany Uhila-Hautau	Ivone Bustos & Sanam Aram
SYTF-Secure Track	August 13th	9:30	Same as above	Ivone Bustos & Sanam Aram
Law Enforcement Holding Facilities	Pending	Pending	<b>Rasmussen</b> Jackson, Williams	San Bruno PD SSF PD
Camp Kemp	August 5th	9:30	<b>Rasmussen &amp;</b> Jackson, Williams	Jehan Clark/ Ivonne Bustos
Canyon Oaks	August 26th	10:00 am	<b>Sathvik Nori</b> Whitney Genevro Ruchi Mangtani	Victoria Valencia
Elesiyian	August 14, 2024	9:00am	<b>Rasmussen,</b> Bocanegra, Genevro	Aimee Salazar

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<sup>1</sup> Currently awaiting confirmation of second date during the week of August 12, 2024



**Juvenile Justice and Delinquency Prevention Commission  
2024 Facility Inspection Dates**

<b>Educational Evaluations</b>			
<b>Facility</b>	<b>Dates</b>	<b>Team Members</b>	<b>Contact Person</b>
Hillcrest	Pending <sup>2</sup>	<b>Ameya Nori</b> Karin Huber Levy Jennifer Blanco	Sarah Notch
SYTF- Secure Track	Pending	Same as above	Sarah Notch
Camp Kemp	Pending	Same as above	Sarah Notch
Canyon Oaks	Pending	Same as above	James Vaughn, Michael Dougherty, Kris Shouse George Rehmet

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<sup>2</sup> The Education Evaluations could not be scheduled by the July 15, 2024 deadline