



## County of San Mateo Planning & Building Department Agricultural Advisory Committee

John Vars  
Koren Widdel  
Jess Brown  
Jim Howard

Frank McPherson  
Judith Humburg  
Lauren Silberman  
Louie Figone

William Cook  
Peter Marchi  
Natalie Sare  
Fred Crowder

Ryan Casey  
James Oku  
Jonathan Winslow  
Summer Burlison

County Office Building  
455 County Center, 2<sup>nd</sup> Floor  
Redwood City, California 94063  
650/363-1825  
Fax: 650/363-4849

### Regular Meeting \*\*BY VIDEOCONFERENCE ONLY\*\*

**Date:** Monday, October 17, 2022

**Time:** 7:00 p.m. to 9:00 p.m.

**Place:** Virtual Meeting due to COVID-19 Shelter in Place Order  
<https://smcgov.zoom.us/j/94865669273>

Pursuant to the Shelter in Place Orders issued by the San Mateo County Health Officer and the Governor, the Governor's Executive Order N-29-20, and the CDC's social distancing guidelines which discourage large public gatherings, the Half Moon Bay Public Library is no longer open to the public for Agricultural Advisory Committee meetings.

#### **\* PUBLIC PARTICIPATION**

##### **Written Comments:**

Members of the public may provide written comments by email to [SBurlison@smcgov.org](mailto:SBurlison@smcgov.org) and should include the specific agenda item on which you are commenting, or note that your comment concerns an item that is not on the agenda.

The length of the emailed comment should be commensurate with the 5 minutes customarily allowed for verbal comments, which is approximately 300-400 words. To ensure your comment is received and read into the record for the appropriate agenda item, please submit your comments no later than 5:00 p.m. the day before the meeting. The County will make every effort to read emails received after that time, but cannot guarantee such emails will be read into the record. Any emails received after the deadline which are not read into the record will be provided to the Committee after the meeting and become part of the administrative record.

Individuals who require special assistance or a disability-related modification or accommodation to participate in this meeting, or who have a disability and wish to request an alternative format for the agenda, meeting notice, agenda packet, or other writings that may be distributed at the meeting should contact Summer Burlison, the Planning Liaison, by 10:00 a.m. on the Friday before the meeting at [SBurlison@smcgov.org](mailto:SBurlison@smcgov.org). Notification in advance of the meeting will enable the County to make reasonable arrangements to ensure accessibility to this meeting, the materials related to it, and your ability to comment.

## **Virtual Meeting/Spoken Comments**

Spoke public comments will be accepted during the meeting through Zoom. **Please read the following instructions carefully:**

1. The October 17, 2022 Agricultural Advisory meeting may be accessed through Zoom online at <https://smcgov.zoom.us/j/94865669273>. The **meeting ID is 948 6566 9273**. The meeting may also be accessed via telephone by dialing +1 669-900-6833 (Local). Enter the meeting ID: **948 6566 9273** then press #. (To find your local number: <http://smcgov.zoom.us/u/admSDqceDg>).
2. You may download the Zoom client or connect to the meeting using an internet browser. If using your browser, make sure you are using a current, up to date browser: Chrome 30+, Firefox 27+, Microsoft Edge 12+, Safari 7+. Certain functionalities may be disabled in older browsers including internet explorer.
3. You may be asked to enter an email address and name. We request that you identify yourself by name as this will be visible online and will be used to notify you that it is your turn to speak.
4. When the Committee calls for the item on which you wish to speak, click on “raise hand” or \*9 if calling in on a phone. The Secretary will activate and unmute speakers in turn. Speakers will be notified shortly before they are called to speak.
5. When called, please limit your remarks to the time limit allotted.

### **MATERIALS PRESENTED FOR THE MEETING:**

Applicants and members of the public are encouraged to submit materials to the Agricultural Advisory Committee. All materials (including but not limited to models and pictures) submitted on any item on the agenda are considered part of the administrative record for that item and must be retained by the Committee Secretary. If you wish to retain the original of an item, a legible copy must be left with the Committee Secretary.

### **AGENDAS AND STAFF REPORTS ONLINE:**

To view the agenda, please visit our website at <https://planning.smcgov.org/agricultural-advisory-committee>. Staff reports will be available on the website one week prior to the meeting. For further information on any item listed below please contact the corresponding Project Planner indicated.

### **CORRESPONDENCE TO THE COMMITTEE:**

Summer Burlison, Interim Agricultural Advisory Committee Liaison  
455 County Center, 2<sup>nd</sup> Floor  
Redwood City, CA 94062  
Email: [SBurlison@smcgov.org](mailto:SBurlison@smcgov.org)

### **NEXT MEETING:**

The next regularly scheduled Agricultural Advisory Committee meeting is on November 14, 2022.

**AGENDA**  
**7:00 p.m.**

1. **Call to Order**
  2. **Member Roll Call**
  3. **Adopt a Resolution** that, as a result of the continuing COVID-19 pandemic state of emergency, meeting in person would present imminent risks to the health and safety of attendees.
  4. **Oral Communications** to allow the public to address the Committee on any matter not on the agenda. If your subject is not on the agenda, the Chair will recognize you at this time.
  5. **Committee Member Update(s) and/or Questions** to allow Committee Members to share news and/or concerns for items not on the agenda.
  6. **Committee Discussion and Update** on next action steps for market development for San Mateo County’s agricultural production and potential.
  7. **Officer Elections** for chair and vice chair. *(These positions are required to be filled by farmers.)*
  8. **Community Development Director’s Report**
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**Consent Agenda**

9. **Owner:** Daniel and Natalie Sare  
**Applicant:** Natalie Sare  
**File Number:** PLN 2022-00248  
**Location:** 78 Pilarcitos Creek Road, Half Moon Bay (unincorp.)  
**Assessor’s Parcel No.:** 056-380-110

Consideration of an Agritourism Event Permit for the upcoming winter holiday tree season, November 20, 2022 – December 24, 2022. No operational changes are proposed from last season. Please direct any questions to Project Planner Tiare Pena at [TPena@smcgov.org](mailto:TPena@smcgov.org).

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**END OF CONSENT AGENDA**

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## Regular Agenda

- 10. Owner:** Therese Smith  
**Applicant:** Therese Smith  
**File Number:** PLN2022-00058  
**Location:** 1585 Sunshine Valley Road, Moss Beach  
**Assessor's Parcel No.:** 037-053-080

Consideration of a Coastal Development Permit, Resource Management-Coastal Zone Permit, and Use Permit to propose two new farm labor housing units and a new septic system. The farm labor housing units will utilize an existing domestic well on site. There is minimal grading proposed, no tree removal and minimal vegetation removal. The project is appealable to the California Coastal Commission. Please direct questions to Olivia Boo, Planner III, at [OBoo@smcgov.org](mailto:OBoo@smcgov.org).

**Action Request:** That the AAC provide a recommendation to the Zoning Hearing Officer on the proposed project.

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- 11. Committee Review of (AAC) Subcommittee Meeting Notes on Agritourism Guidelines.** Topics to be focused on at the meeting will be the Subcommittee Meeting Notes as provided in the accompanying Discussion Guide on: Length/Frequency of Agritourism Uses and Farm Dinners.
- 12. Adjournment**
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## ROLL SHEET – October 17, 2022

Agricultural Advisory Committee Attendance 2021-2022

|  | Oct | Nov | Dec | Jan | Feb | Mar | Apr | May | Jun | July | Aug | Sept | Oct |
|--|-----|-----|-----|-----|-----|-----|-----|-----|-----|------|-----|------|-----|
| <b>VOTING MEMBERS</b>  |     |     |     |     |     |     |     |     |     |      |     |      |     |
| Judith Humburg<br>Public Member                                  |     |     | X   | X   | X   | X   | X   | X   | X   | X    | X   | X    |     |
| James Oku<br>Farmer  |     |     |     |     | X   | X   | X   | X   | X   | X    | X   | X    |     |
| Natalie Sare<br>Farmer   | X   | X   |     | X   | X   | X   | X   |     | X   |      | X   | X    |     |
| Louie Figone<br>Farmer, Vice-Chair                               | X   | X   | X   | X   | X   | X   |     | X   | X   |      | X   | X    |     |
| Jonathan Winslow<br>Public Member                                |     |     |     |     | X   | X   | X   | X   | X   | X    | X   | X    |     |
| John Vars<br>Farmer, Chair                                       | X   | X   | X   | X   | X   | X   | X   | X   | X   | X    | X   | X    |     |
| William Cook<br>Farmer   | X   | X   | X   | X   | X   | X   | X   | X   |     | X    | X   |      |     |
| Peter Marchi<br>Farmer   | X   | X   | X   | X   | X   | X   | X   | X   | X   | X    | X   | X    |     |
| Ryan Casey<br>Farmer   |     |     |     |     | X   | X   | X   | X   | X   | X    | X   | X    |     |
| Fred Crowder<br>Conservationist                                  |     |     |     |     | X   | X   | X   |     | X   | X    | X   | X    |     |
| Lauren Silberman<br>Ag Business                                  | X   | X   | X   | X   | X   | X   | X   | X   |     | X    | X   |      |     |
| <b>Natural Resource Conservation Staff</b>                       |     |     |     |     |     |     |     |     |     |      |     |      |     |
| Jim Howard   |     |     |     |     |     |     |     |     |     |      |     |      |     |
| San Mateo County<br>Agricultural<br>Commissioner<br>Koren Widdel |     | X   | X   | X   | X   | X   | X   | X   | X   | X    | X   | X    |     |
| Farm Bureau Executive<br>Director<br>Jess Brown                  |     | X   | X   | X   |     |     | X   | X   | X   | X    | X   | X    |     |
| San Mateo County<br>Planning Staff<br>Summer Burlison            | X   | X   | X   | X   | X   | X   | X   | X   | X   | X    | X   | X    |     |
| UC Co-Op Extension<br>Representative<br>Frank McPherson          |     |     |     |     |     |     |     |     |     |      |     |      |     |

**X: Present**

**Blank Space: Absent or Excused**

**Grey Color: No Meeting**

**\* Special Meeting**